

SITE JOURNAL Encampment Response Team

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate location.

Encampment:	NW 49th St from 1	4th Ave NW to 15th A	Ave NW	
Site Address:			Date of Inspection:	12/11/2024
			Date of Clean-Up:	12/11/2024
Final Inspector:			CSR #:	
Referred By:			Photos to HSD?	☑ Yes □ No
CPT/Bike SPD Response?	□ Yes	☑ No		
Date of Call to Duty Offic	er :		Time of Call to Duty Officer:	
Date of Call to FC :			Time of Call to FC:	
Date of FC Response :			Time FC arrived on site:	



Time of FC departure from site:					
System Navigator Called?	□ Yes	☑ No	Name of SN:		
Date of Call to SN :			Time of Call to SN:		
Time SN arrived on site:			Offer of Shelter Made?:	□ Yes	⊠ No

SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
12/11/2024	1	0	0	0	1

PRIORITY CONDITION DATA

VULNERABLE POPULATIONS			PUBLIC HEALTH/BIOWASTE		
Perceived Elderly (60+ years old)	□ Yes	⊠ No	Rats/Mice	□ Yes	⊠ No
Perceived Infants/Children (≤ 14 years old)	□ Yes	🗹 No	Hazardous Materials	□ Yes	🗹 No
Perceived Youth (15-24 years old)	□ Yes	🗹 No	Bio Waste	□ Yes	🗹 No
Perceived Not Ambulatory	□ Yes	⊠ No	Chemical Waste	□ Yes	🗹 No
Perceived Wounds	□ Yes	⊠ No	Food Waste	⊠ Yes	□ No



	TOTAL COUNT:	0	
Presence of Contained Sharps		🗹 Yes	□ No
Presence of Alcohol		□ Yes	⊠ No
POC (DATA ONLY COLLECTED IF As otherwise leave blank)	SKED	□ Yes	⊠ No
LGBTQIA (DATA ONLY COLLECTED otherwise leave blank)	IF ASKED	□ Yes	⊠ No
Perceived Couples		□ Yes	⊠ No
Perceived Women		□ Yes	⊠ No
Near Facilities for the Elderly (e.g.	, nursing home)	□ Yes	⊠ No
Near Facilities for Children (e.g., se	chool, daycare)	□ Yes	⊠ No

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Within 50ft of a water bo	dy or wetland	□ Yes	⊠ No
Loose Sharps		⊠ Yes	□ No
	TOTAL COUNT:	2	
SOLID WASTE			
Disorganized Garbage		☑ Yes	□ No
Bagged Garbage		☑ Yes	□ No
Loose Garbage		☑ Yes	□ No
Bulky Items Garbage		☑ Yes	□ No
Metal		□ Yes	⊠ No
	TOTAL COUNT:	4	

PUBLIC SAFETY/STRUCTURAL CONCERNS

Weapons	□ Yes	⊠ No
Park	□ Yes	⊠ No
Sidewalk	🗹 Yes	□ No
Proximity to Bridge	□ Yes	⊠ No
Impeding Roadway	□ Yes	⊠ No
Within 50ft of a Guardrail	□ Yes	⊠ No
Heavy Traffic	□ Yes	⊠ No

STRUCTURAL CONCERNS/ENVIRONMENTAL RISKS/EMERGENCY RISKS

Near Industrial Zone-bloc lines Falling Trees/Limbs	U	□ Yes	
Forested Area		□ Yes	⊠ No
Rented Area		□ Yes	⊠ No
Property Damage		☑ Yes	□ No
	TOTAL COUNT:	1	



Slope more than 27 degrees		□ Yes	🗹 No
Slide Zone		□ Yes	⊠ No
Fires		☑ Yes	□ No
Exposed Electrical Wiring		□ Yes	⊠ No
Other		□ Yes	⊠ No
	TOTAL COUNT:	2	

TOTAL SCORE:	23

EXHIBIT A: SITE INSPECTION PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Vehicle/RVs/License Plates

- General Photos of the Encampment
- Debris Fields

NAVIGATION TEAM ASSESSMENT

- □ Full encampment cleanup
- □ Litter pick
- □ Reported to SPU as illegal dump

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- □ Obstruction or hazard cleanup
- Clean no campers

B.OBSTRUCTION/HAZARD

\square	Obstruction Removal	Emphasis Zone	Hazard Removal
	Blocking intended use of facility		Safety of camper
	Tent on sidewalk		Safety of others near and around camp
	Tent on median to adjacent sidewalk		Safety of camper and others near and around camp

a. OBSTRUCTION/HAZARD PRE-CLEANUP ACTIVITIES

CHECKLIST for OBSTRUCTION CLEAN UP

Notice posting is 72 hours in advance of cleanup (Date:)	🗆 Yes	🗹 No
Cleanup is occuring on date specified in notice	🗹 Yes	🗆 No
Personnel are ready to identify and collect belongings	🗹 Yes	🗆 No
SPD or WSP officers are present to support cleanup	🗹 Yes	🗆 No
Crew is present and ready to support cleanup	□ Yes	🗹 No
NOT REQUIRED but PROVIDED:		
Outreach was provided before the cleanup (Date:)	🗹 Yes	🗆 No



b. OBSTRUCTION/HAZARD RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS			Specifications/Notes
Fall Protection Required	□ Yes	🗹 No	
Waste Hauling to Dump	☑ Yes	🗆 No	Debris hauled to the city dump
Waste Hauling to Other Location	🗆 Yes	🗹 No	
Vegetation Pruning	🗆 Yes	🗹 No	
Biohazard Waste	□ Yes	🗹 No	
Chemical Waste	🗆 Yes	🗹 No	
EXTERNAL CONTRACTORS	-	Total	Description

EXTERNAL CONTRACTORS	Iotal	Description
Number of Labor Crew	0	
Number of Hazmat Crew	0	
Number of Truck Drivers	0	
Contractors Labor Crew Hours On-Site	0	

INTERNAL CLEAN UP TEAMS	Total	Description
Number of Heavy Crew	0	



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Heavy Crew Hours On-site	0	
Number of Labor Crew	3	1 parks team with a trailer
Labor Crew Hours On-site	1	
STACING LOCATION		

STAGING LOCATION

Date/Time:

Location:

SITE POSTING PHOTOS

No Regular Encampment Clean-up: 72-hour Notice

- Cross Street Signs
- General Photos of the Encampment
- Close up to read post signage
- At a distance to view entire camp
- After Photos

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:



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OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Data	Turno	Location	Male	Female	Non-specific	TOTAL # of People
Date	Туре	Location	Outreach	Outreach	Gender	Contacted

OBSTRUCTION SITE OCCUPANCY DATA

Date of Inspection	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
12/11/2024	1	0	0	0	1

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following -

- Owners who are present and accept storage
- Abandoned property that we are storing
- Abandoned property that we are disposing of and why

Each tent/structure/bedroll/vehicle should occupy one line so we can document if storage was offered, accepted and/or to explain why items were disposed of.

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items	
0	0	0	0	



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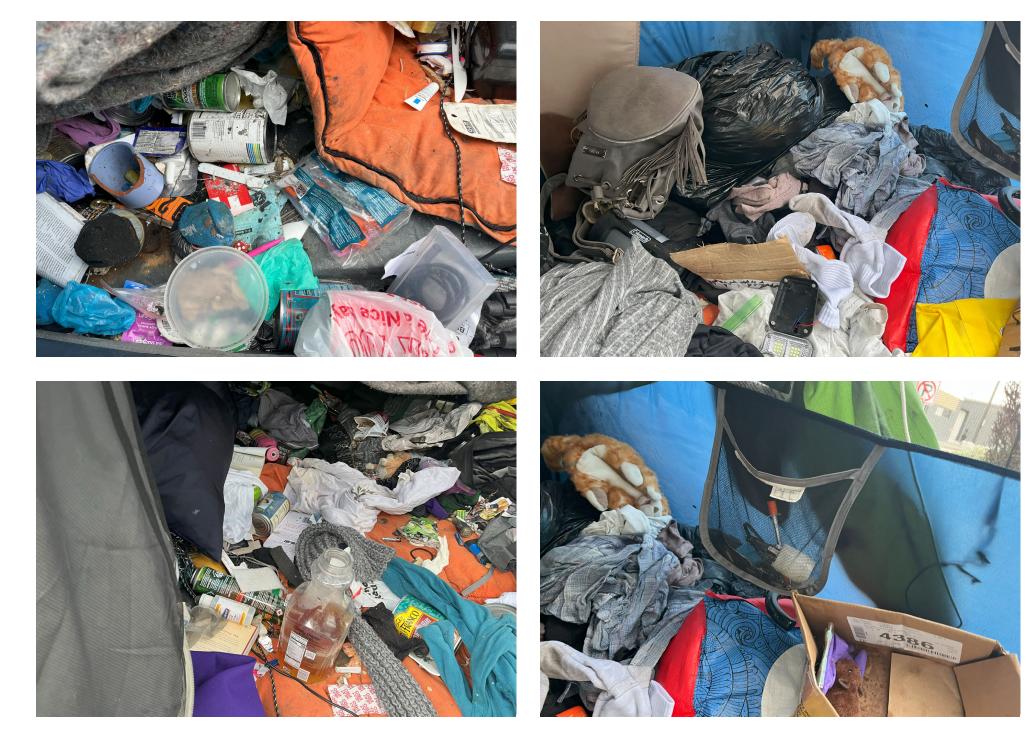
Tent/Structure #	Present?	Check All That Apply	Bins	Bikes	Luggage	Items	
T1-RM-1211	No		0	0	0	0	No items were stored due to the tent and the items inside being wet and covered in mold as well as drug paraphernalia and unsecure containers of urine found inside the tent.

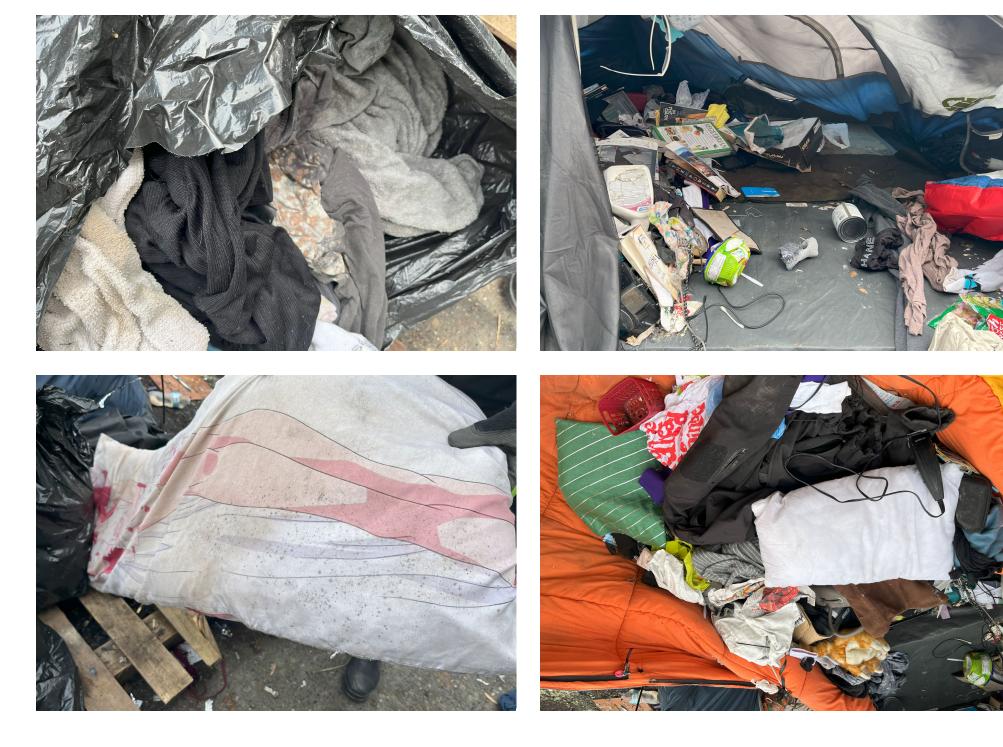
Inspection Photos



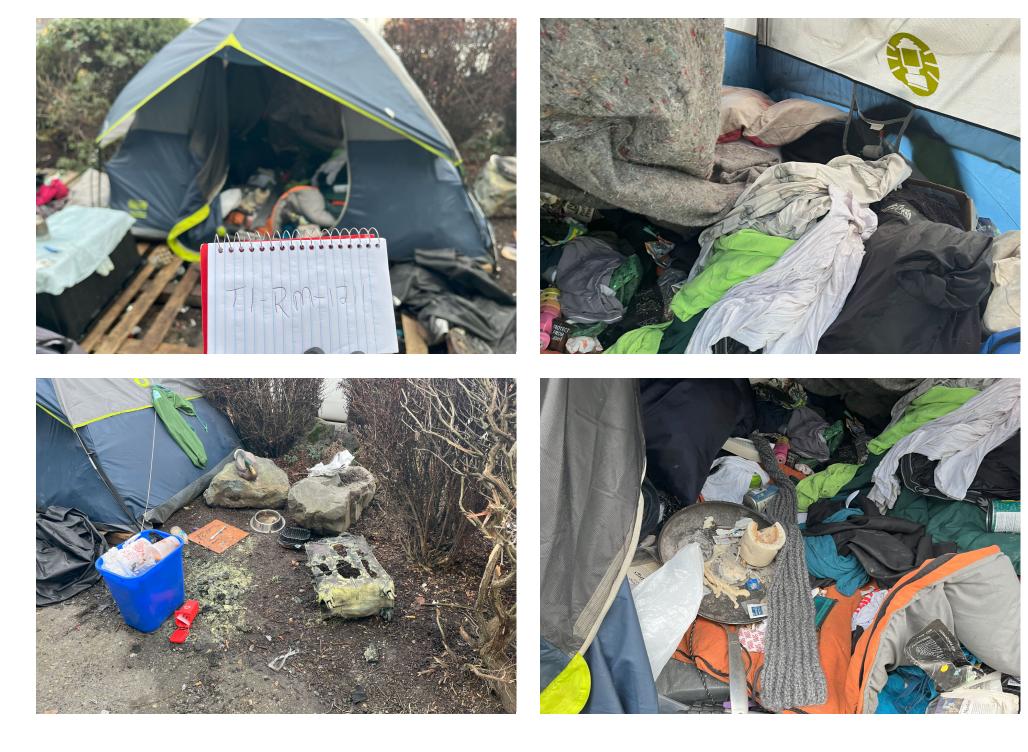


Clean Up Photos















After Clean and Posting Photos





